

298 - SELF-INSURED BENEFITS INTERNAL SERVICE FUND

Operational Summary

Description:

The Self-Insured Benefits Internal Service Fund (ISF) provides for salary continuance, dental benefits, and administration of the Health Care and Dependent Care Reimbursement Accounts.

Strategic Goals:

- Fund 298 is one of the five Internal Service Funds under Employee Benefits. Employee Benefits operates under the Strategic Priorities and Business Plan for Human Resources and administers employee benefit programs as supported by the Board of Supervisors.

FY 2003-2004 Key Project Accomplishments:

- The Budgeted Operating Transfer into Fund 298 from Miscellaneous General Funds in the amount of \$98,093 for FY 03-04 will not be needed resulting in General Fund savings. This amount represents the cost of administration of the Employee Health Care Reimbursement Account, implemented on January 1, 2002 and has now been included in the cost of the County of Orange Benefits Center in Fund 100; Agency 056.

SELF-INSUR SALARY CONTINUANCE - The Self-Insured Benefits Internal Service Fund (ISF) provides for salary continuance, dental benefits, and administration of the Health Care and Dependent Care Reimbursement Accounts.

Ten Year Staffing Trend Highlights:

- This Internal Service Fund has no positions.

Budget Summary

Plan for Support of the County's Strategic Priorities:

The Employee Benefits Division supports the Board of Supervisors adopted strategic priorities as they relate to the implementation and administration of employee benefits.

At a Glance:

Total FY 2003-2004 Projected Expend + Encumb:	2,717,733
Total Recommended FY 2004-2005 Budget:	6,999,854
Percent of County General Fund:	N/A
Total Employees:	0.00

Changes Included in the Recommended Base Budget:

The Operating Transfer into Fund 298 from Miscellaneous General Funds in the amount of \$98,093 is being eliminated starting FY 04-05 resulting in \$98,093 in General Fund savings. This amount represents the cost of administration of the Employee Health Care Reimbursement Account, implemented on January 1, 2002 and is included in the cost of the County of Orange Benefits Center in Fund 100 - Agency 056.

Proposed Budget and History:

Sources and Uses	FY 2002-2003 Actual	FY 2003-2004 Budget As of 3/31/04	FY 2003-2004 Projected ⁽¹⁾ At 6/30/04	FY 2004-2005 Recommended	Change from FY 2003-2004 Projected	
					Amount	Percent
Total Revenues	6,806,315	6,962,905	6,950,568	6,999,854	49,286	0.71
Total Requirements	2,627,743	7,219,023	2,717,733	6,999,854	4,282,121	157.56
Balance	4,178,573	(256,118)	4,232,835	0	(4,232,835)	-100.00

(1) Requirements include prior year encumbrances and expenditures. Therefore, the above totals may not match FY 2003-2004 projected requirements included in "At a Glance" (Which exclude these).

Detailed budget by expense category and by activity is presented for agency: Self-Insured Benefits Internal Service Fund in the Appendix on page 625.

Highlights of Key Trends:

- The Operating Transfer into Fund 298 from Miscellaneous General Funds in the amount of \$98,093 is being eliminated starting FY 04-05 resulting in \$98,093 in General Fund savings. This amount represents the cost

of administration of the Employee Health Care Reimbursement Account, implemented on January 1, 2002 and is included in the cost of the County of Orange Benefits Center in Fund 100 - Agency 056.

298 - SELF-INSURED BENEFITS ISF

Operation of Internal Service Fund 298 Operational Statement for the Fiscal Year 2004 - 2005

Operating Detail (1)		2002-2003 Actual (2)	2003-2004 Estimate (3)	2004 - 2005 Proposed Budget (4)	2004 - 2005 Final Budget (5)
Operating Income					
7710	Insurance Premiums	2,629,058	2,721,470	2,701,090	2,701,090
Total Operating Income		2,629,058	2,721,470	2,701,090	2,701,090
Operating Expenses					
Services & Supplies					
1809	Minor Office Equipment To Be Controlled	0	2,500	5,700	5,700
1900	Professional And Specialized Services	122,507	204,652	176,326	176,326
1911	CWCAPCharges	18,806	0	28,864	28,864
Total Services & Supplies		141,313	207,152	210,890	210,890
Other Charges					
3500	Judgments And Damages	(92,073)	0	0	0
3510	Other Charges - Operating	2,497,717	2,504,694	6,782,364	6,782,364
Total Other Charges		2,405,644	2,504,694	6,782,364	6,782,364
Total Operating Expenses		2,546,957	2,711,846	6,993,254	6,993,254
Total Operating Income (Loss)		82,101	9,624	(4,292,164)	(4,292,164)
Non-Operating Revenue					
6610	Interest	82,680	50,525	65,929	65,929
Total Non-Operating Revenue		82,680	50,525	65,929	65,929
Non-Operating Expenses					
1912	Investment Administrative Fees	5,786	5,887	6,600	6,600
Total Non-Operating Expenses		5,786	5,887	6,600	6,600
Net Non-Operating Income (Loss)		76,894	44,638	59,329	59,329
Income (Loss) Before Contributions & Transfers *		158,995	54,262	(4,232,835)	(4,232,835)
Statement Of Changes In Net Assets - Unrestricted					
Income (Loss) Before Contributions & Transfers		158,995	54,262	(4,232,835)	(4,232,835)
7810	Intrafund Transfers In - From Fund 100	98,093	0	0	0
Changes To Reserves - Net Assets - Reserved		(75,000)	0	0	0
Increase (Decrease) In Net Assets - Unrestricted		182,088	54,262	(4,232,835)	(4,232,835)
Net Assets - Unrestricted - Beginning Of Year		3,996,485	4,178,573	4,232,835	4,232,835
Net Assets - Unrestricted - End Of Year		4,178,573	4,232,835	0	0
* Note - Loss Before Contributions & Transfers Is Offset By Net Assets - Unrestricted Carried Forward From Previous Fiscal Year.					